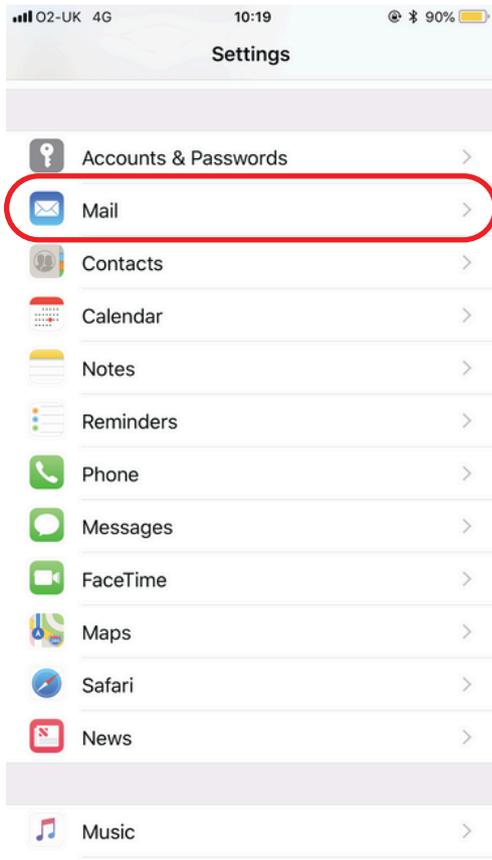


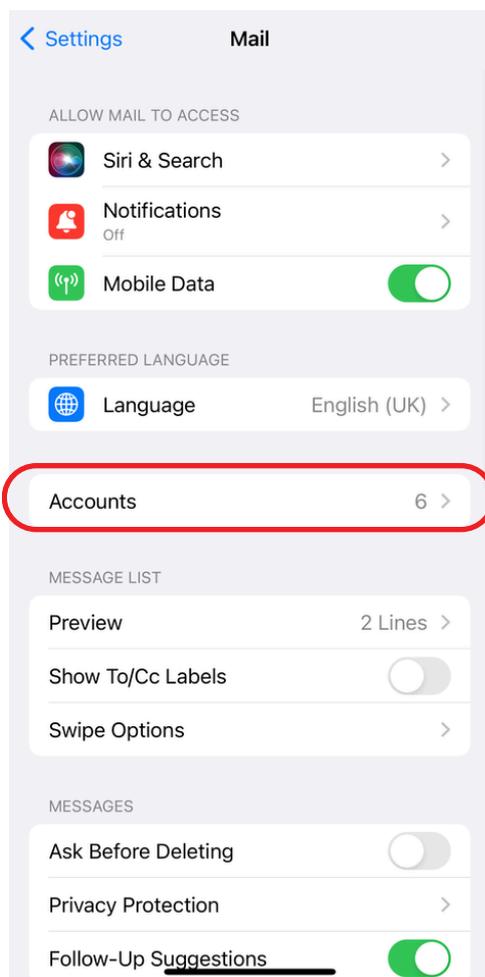
# HOW TO SET UP EMAIL (IPHONE)

AN EASY TO FOLLOW GUIDE



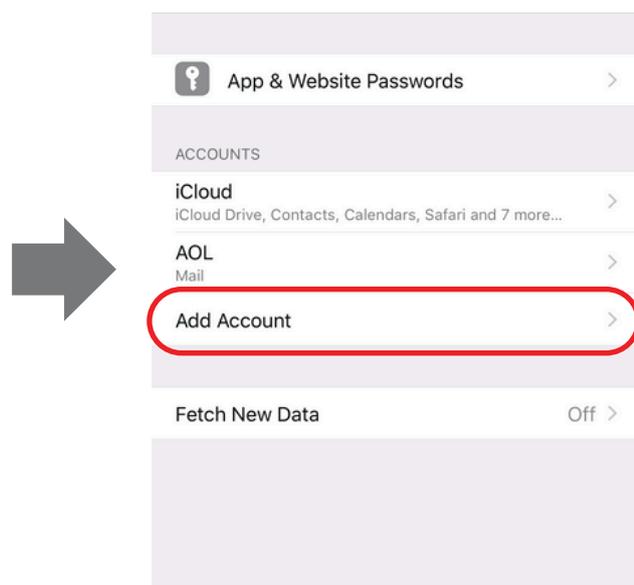
# Step 1

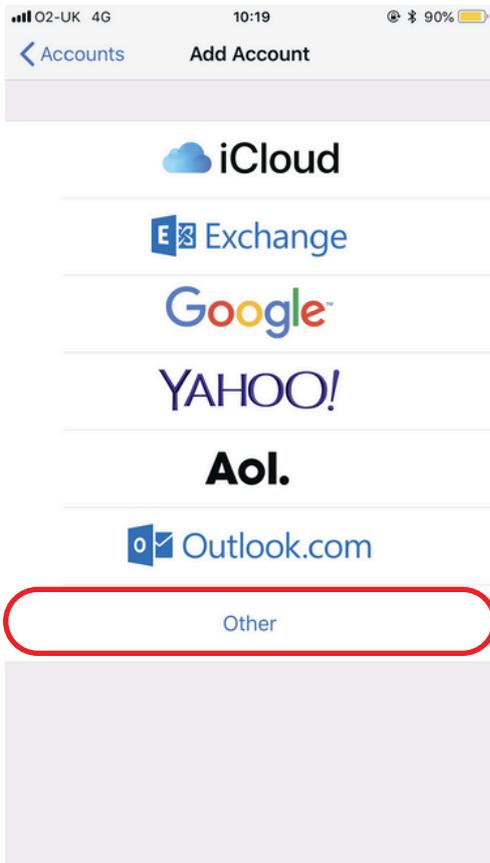
To start you'll need to go to settings on your iPhone and click on 'Mail'



# Step 2

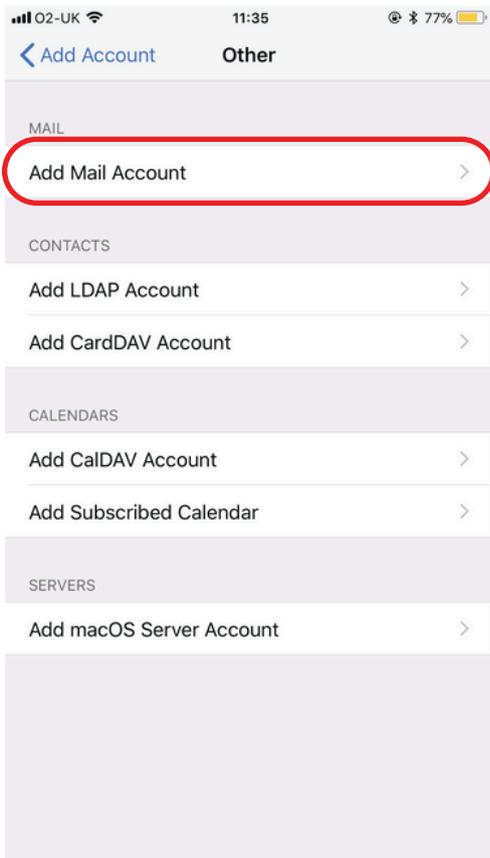
Once you've gone into mail and then accounts you'll need to click on add account.





# Step 3

The next step will be picking the account you want to set up with, click other.

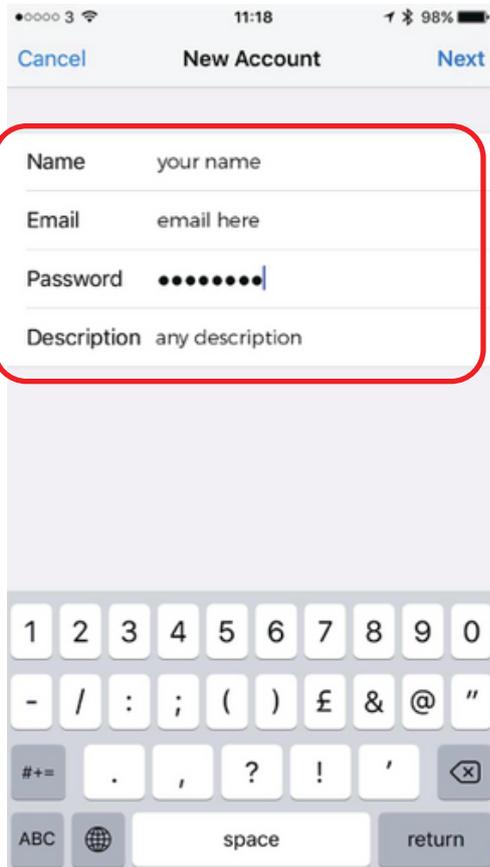


# Step 4

You need to click 'Add mail account' to fill in your details and get your account set up.

# Step 5

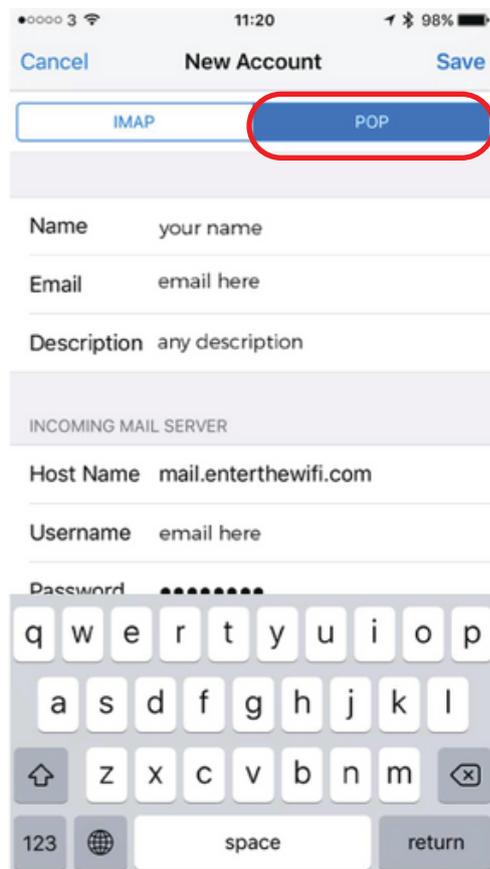
Enter your details in the correct columns- your name and description can be whatever you like.



A screenshot of an iPhone 'New Account' screen. At the top, there are 'Cancel' and 'Next' buttons. Below them are four input fields: 'Name' with the placeholder 'your name', 'Email' with 'email here', 'Password' with a masked password '••••••••', and 'Description' with 'any description'. A red rounded rectangle highlights these four fields. At the bottom, a standard iOS keyboard is visible.

# Step 6

Make sure that you select "POP", that is at the top, highlighted in blue. See step 7 to complete the rest of this page.



A screenshot of an iPhone 'New Account' screen. At the top, there are 'Cancel' and 'Save' buttons. Below them are two radio buttons for 'IMAP' and 'POP'. The 'POP' button is selected and highlighted with a red rounded rectangle. Below the radio buttons are the same input fields as in Step 5: 'Name' (your name), 'Email' (email here), and 'Description' (any description). Below these is a section titled 'INCOMING MAIL SERVER' with the following fields: 'Host Name' (mail.enterthewifi.com), 'Username' (email here), and 'Password' (masked with dots). A keyboard is visible at the bottom.

# Step 7

Next, enter your mail server details. You will need to add incoming and outgoing mail settings in order for it to work correctly.

The column "Host Name" is always: **mail.enterthewifi.com**

The column "Username" must be: **your full email address**

The column "Password" must be: **your password**

Once you have completed all of the columns, you must click "Save" located at the top right of the screen.

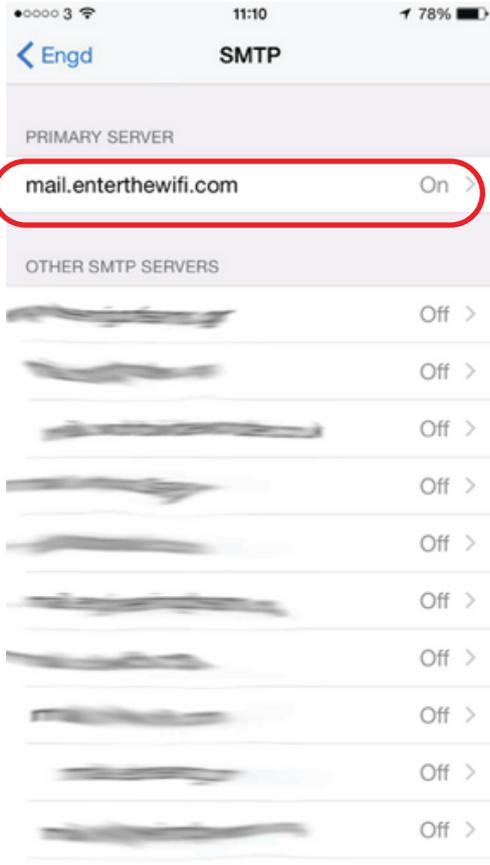
# Step 8

Now you will see this screen, if not, go to "Settings > Mail" locate the account and click on it to bring this screen up.

Click on the bottom column "SMTP" for more options.

# Step 9

Ensure "mail.enterthewifi.com" is your primary server and then click on it to bring up further options for Step 10.



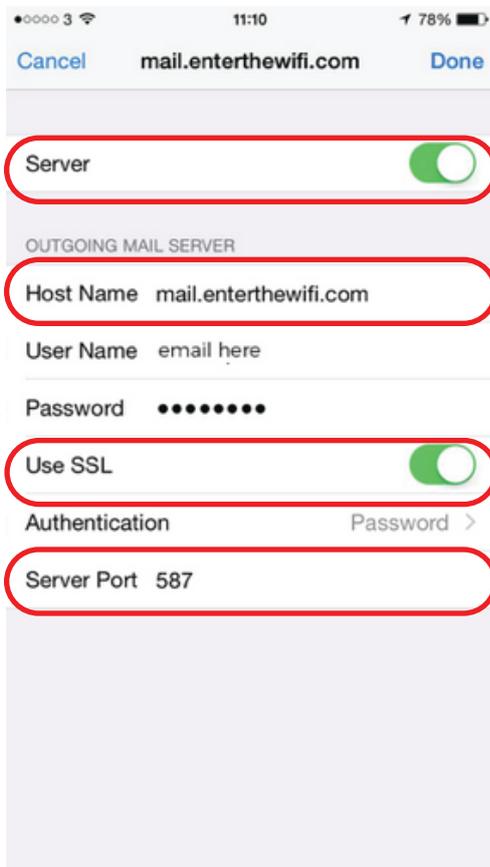
# Step 10

The column "Host Name" is always: **mail.enterthewifi.com**

The column "Username" must be: **your full email address**

The column "Password" must be: **your password**

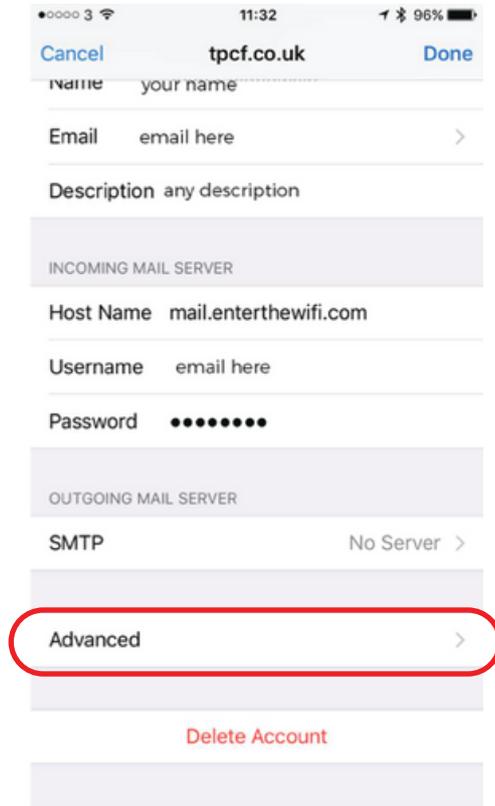
Turn on SSL



Authentication must be set to **password**  
Server port must be: **587**.

# Step 11

Now go back to the same screen as Step 4 and scroll down to and click on “Advanced”.



# Step 12

Finally, turn on “SSL” and set the Authentication to **password**. Also set the server port number to **995**. If you have any problems, go back through the steps and ensure that you have followed correctly.

