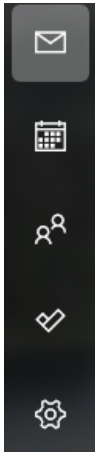
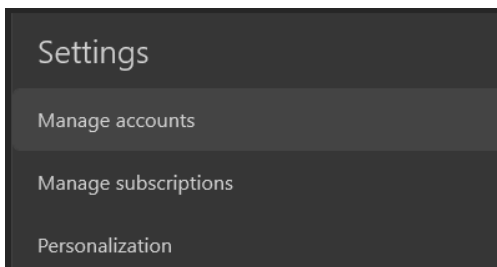


# HOW TO SET UP IMAP EMAIL ON WINDOWS MAIL

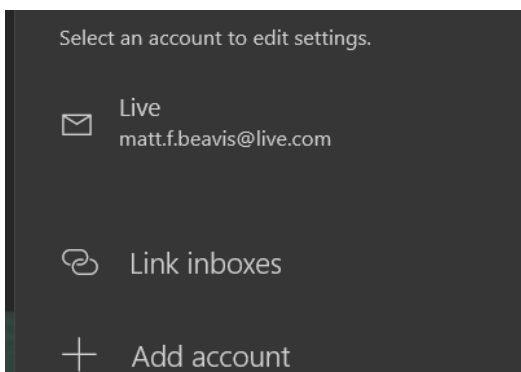
1. Press Settings Cog, in bottom left of screen



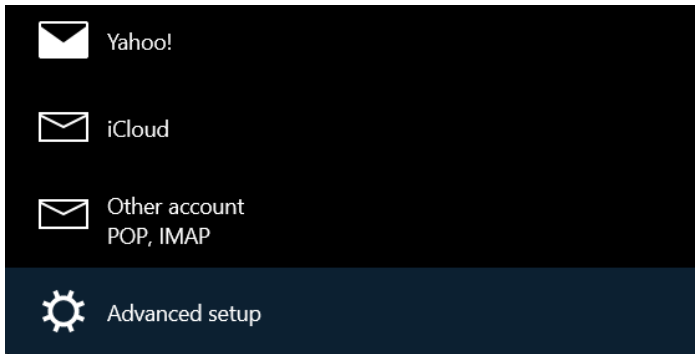
2. Press manage accounts from the side bar that has shown



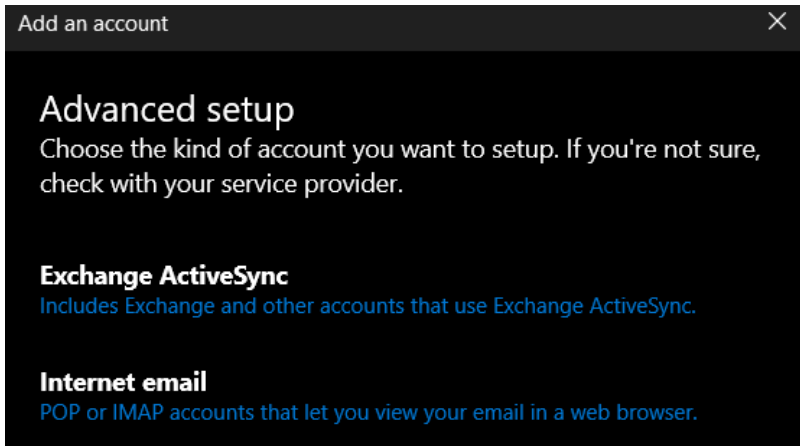
3. Press **ADD ACCOUNT**



4. Press **Advanced Setup**



## 5. Select Internet Email



## 6. You will now see the below. Look below this picture for what to put in each field

A screenshot of the 'Internet email account' setup screen. It contains four input fields: 'Email address' (with 'someone@email.com'), 'User name' (with 'someone@email.com'), 'Password' (with masked dots), and 'Account name' (with 'someone@email.com'). Below the 'Account name' field, there is a checkbox labeled 'Send your messages using this name' which is currently unchecked. Examples of valid formats for the user name are provided: 'Examples: kevinc, kevinc@contoso.com, domain\kevinc'.

**Email Address:** Enter the email address for the account you are setting up

**Username:** Enter the email address for the account you are setting up

**Password:** Enter the password provided by TillTech

**Account Name:** Advise to put in email address

**Send Message Using This Name:** Advise to put in email address

**Incoming Mail Server:** mail.enterthewifi.com

**Account Type:** IMAP4

**Outgoing Mail Server:** mail.enterthewifi.com

Leave all options ticked

- ☒ Outgoing server requires authentication
- ☒ Use the same user name and password for sending email
- ☒ Require SSL for incoming email
- ☒ Require SSL for outgoing email

Press Sign in

✓ Sign in    ✕ Cancel

Your email account should now be setup